

BUNCOMBE COUNTY SCHOOL BOARD POLICY	SCHOOL/COMMUNITY RELATIONS Advisory Councils To The Board	301
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ADVISORY COUNCILS FOR BUNCOMBE COUNTY SCHOOLS

Members of the Board of Education have a sincere commitment to the concept of citizen involvement in the Buncombe County Schools. We believe that the people want good schools, that they have reasonable ideas about the things the schools should do, and that they are willing to help the schools attain established goals. A purpose of the advisory structure is to provide informed advice to the school authorities.

The Advisory Councils might discuss and advise on such matters as human relations, school facilities, school activities, community/Board of Education relations, and/or other matters related to the individual schools. Such advice to the Board can be given in the form of minutes maintained at meetings, written in such a way as to show the consensus of the Advisory Council; by direct communication to the Board members, individually or collectively, by correspondence or telephone; or by a written report presented at a regularly scheduled Board meeting.

Each elementary school Advisory Council is to be made up of the following:

1. The P.T.A./P.T.O. president (if co-presidents are elected by the P.T.A./P.T.O., both shall be members of the Advisory Council, but each will have one-half vote).
2. One teacher elected by the school's teachers.
3. Three lay people approved by the Board of Education from a pool of applicants based upon recommendation from the principal.
4. The school principal, as an ex-officio member, shall be the secretary and record the minutes. The principal's office shall forward the minutes by email to the Superintendent's office, where the minutes shall be kept. The Superintendent's office shall forward the minutes to the Board of Education members.

Each middle school Advisory Council is to be made up of the following:

1. The P.T.A./P.T.O. president (if co-presidents are elected by the P.T.A./P.T.O., both shall be members of the Advisory Council, but each will have one-half vote).
2. One teacher elected by the school's teachers.

3. Five lay people approved by the Board of Education from a pool of applicants based upon recommendation from the principal.
4. The school principal, as an ex-officio member, shall be the secretary and record the minutes. The principal's office shall forward the minutes by email to the Superintendent's office, where the minutes shall be kept. The Superintendent's office shall forward the minutes to the Board of Education members.

Each high school Advisory Council is to be made up of the following:

1. Two representative parents elected by school parents in a special meeting called for this purpose by the school's principal, or for the school principal to appoint the Band Booster's president and the Boosters' Club president.
2. Two students who have been elected to positions that the students of the individual schools consider to be the two top elected positions in that school, as determined by the principal.
3. Two teachers elected by vote of the teachers.
4. Seven lay people approved by the Board of Education from a pool of applicants based upon recommendation from the principal.
5. The school principal, as an ex-officio member, shall be the secretary and record the minutes. The principal's office shall forward the minutes by email to the Superintendent's office, where the minutes shall be kept. The Superintendent's office shall forward the minutes to the Board of Education members.

Community High School Advisory Council is made up as follows:

1. Two representative parents recommended by the principal.
2. Two students who have been elected to positions that the students of the individual schools consider to be the two top elected positions in the school, as determined by the principal.
3. A teacher elected by vote of the teachers.
4. One layperson approved by the Buncombe County Schools Board of Education from a pool of applicants based upon recommendation from the principal.

5. Community High School will have one representative from a Buncombe County service agency.
6. The school principal, as an ex-officio member, shall be the secretary and record the minutes. The principal's office shall forward minutes by email to the Superintendent's office, where the minutes shall be kept. The Superintendent's office shall forward the minutes to the Board of Education members.

The Early/Middle College Advisory Councils are to be made up of the following:

1. Two students who have been elected to positions that the students consider being the two top elected positions in that school, as determined by the principal.
2. Two representative parents recommended by the principal.
3. One Early College and one Middle College teacher selected by consensus of the teachers.
4. One middle school counselor for Early College recommended by the principal.
5. One high school counselor for Middle College recommended by the principal.
6. One high school teacher each for Early College and Middle College recommended by the principal.
7. One layperson each for Early College and Middle College approved by the Board of Education from a pool of applicants based upon recommendation from the principal.
8. One faculty member of Asheville-Buncombe Technical Community College recommended by the President of Asheville-Buncombe Technical Community College.
9. The school principal, as an ex-officio member, shall be the secretary and record the minutes. The principal's office shall forward the minutes by email to the Superintendent's office, where the minutes shall be kept. The Superintendent's office shall forward the minutes to the Board of Education members.

The Progressive Education Program Advisory Council will be made up of the following:

1. Three lay people approved by the Board of Education from a pool of applicants based upon recommendation from the principal.
2. The school principal, as an ex-officio member, shall be the secretary and record the minutes. The principal's office shall forward the minutes by email to the Superintendent's office, where the minutes shall be kept. The Superintendent's office shall forward the minutes to the Board of Education members.

Principals are to review with their district Board Member potential layperson nominations before any individuals are contacted, and prior to names being submitted to the Board for consideration. Potential nominees from Early College, Middle College, PEP and Community High School will be reviewed with the at-large board member.

All lay people approved by the Board of Education must reside in the same school district as the school on whose Advisory Council they will serve.

Except as specifically allowed in this policy, no individual may serve on two different Advisory Councils during the same school year.

All terms are to be for one school year. Each Advisory Council should elect, at the first meeting, a chairman and a vice-chairman. Meetings should be held at times convenient to all members to the extent possible, with a minimum of four meetings per year required.

Adopted – August 6, 1992

Revised - August 10, 2006

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Revised – August 1, 1996

Updated - September 28, 2009*

Revised – October 4, 2001

Revised – June 2, 2011

Revised – August 7, 2003

Revised – September 2, 2004

*Updated information approved by Superintendent—did not affect content.